

Crystal Reports

Blackbaud Training

Crystal Reports is a one-day, advanced-level course that is designed to help experienced Raiser's Edge users get more out of their data by developing an in-depth knowledge of reporting. This course includes instruction on complex processes, such as Query, Export, and Crystal Reports. It includes realistic scenarios and hands-on practice exercises to facilitate learning.

COURSE OBJECTIVES

Upon completion of this course, you will be able to:

- Prepare data that is ready for Crystal Reports
- Create Crystal Reports
- Create linked and unlinked sub-reports
- Add formulas to perform calculations, compare values, manipulate text, and more
- Add tables to Crystal Reports
- Insert parameter fields that increase a report's flexibility

WHO SHOULD ATTEND

Database administrators and power users who would like to use built-in reporting capabilities in **The Raiser's Edge 7** and develop their report design skills using Crystal Reports would benefit from this class.

PREREQUISITES AND ADVANCED PREPARATION

This class is intended for those who have completed *The Raiser's Edge Essentials* parts I and II. Before attending this class, you should be comfortable using **The Raiser's Edge 7** on a Microsoft Windows operating system.

For on-site training, this course assumes that you have installed **The Raiser's Edge 7** and that your computers meet the Detailed System Requirements listed on the Blackbaud website at www.blackbaud.co.uk.



To purchase a seat in this course, contact a Blackbaud representative at 0845 658 8590 or at training@blackbaud.co.uk.



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