

Crystal Reports®

Overview

Crystal Reports is a one-day, advanced-level course that is designed to help experienced Raiser's Edge users get more out of their data by developing an in-depth knowledge of reporting. This course includes instruction on complex processes, such as Query, Export, and Crystal Reports®. It includes realistic scenarios and hands-on practice exercises to facilitate learning.

Course Objectives

Upon completion of this class, you should be able to:

- ◆ Prepare data that is ready for Crystal Reports®
- ◆ Create Crystal Reports®
- ◆ Create linked and unlinked sub-reports
- ◆ Add formulas to perform calculations, compare values, manipulate text, and more
- ◆ Add tables to Crystal Reports®
- ◆ Insert parameter fields that increase a report's flexibility

Who Should Attend

Database administrators and power users who would like to use built-in reporting capabilities in **The Raiser's Edge® 7** and develop their report design skills using Crystal Reports® would benefit from this class.

Prerequisites and Advanced Preparation

This class is intended for those who have completed *The Raiser's Edge Essentials* parts I and II. Before attending this class, you should be comfortable using **The Raiser's Edge 7** on a Microsoft® Windows operating system.



Want to learn more about this class and other **Blackbaud Training Solutions?**

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